

NYC Hospitality Ministry Coordinator

Objective

To lead the Hospitality ministry branch of ISI NYC so that: every international student in the NYC area will have the opportunity to hear and respond to the Gospel and be disciplined them for future ministry.

Reports to City or Area Director

Supervises Volunteers

Spiritual Qualifications

- Is a person of prayer and spiritual maturity
- Has a teachable spirit and is committed to personal spiritual growth
- Is a person of emotional and relational maturity
- Is a person passionately committed to seeing all nations reached with the Gospel
- Adheres to ISI's Statement of Faith, Code of Ethics and Approach to Ministry to International Students

Educational/Experience Qualifications

- Has a minimum of a four-year degree in liberal arts.
- Demonstrates work experience and competence in administrative, communication skills and project coordination
- Exhibits team building skill sets

Other Qualifications

- Has a heart for and commitment to evangelism and discipleship
- Is a team player and builder
- Has the ability to work under stress
- Enjoys and is gifted in networking, coordinating and training volunteers
- Is energized by meeting and working with all types of people
- Is an encourager, good listener and teacher/trainer
- Demonstrates discernment and strong interpersonal skills
- Is faithful, loyal and dedicated to both the local ministry and to ISI's national identity and mandate from the Lord to reach all international students for Christ
- Has excellent organizational skills/gifts and follow-through with details
- Is a self-starter, able to work independently
- Exhibits a positive, professional manner
- Is a manager/developer
- Has the ability to hold others accountable

Responsibilities/Standards

- Recruit and train church-based teams and individual volunteers in cross-cultural hospitality and starting spiritual conversations
- Design a system for hospitality: Airport pick-ups and short-term stays and/or meals
- Promote the Hospitality program to incoming international students in NYC, in partnership with social media coordinator and campus teams
- Maintain database of resources for volunteers.
- Maintain spreadsheets of matched students.
- Coach volunteers and solve problems as they arise.
- Understand and reinforce the fit of hospitality within the M28 disciple-making cycle (new hire will be trained)
- Work in partnership with campus-based staff teams to ensure that this work is in tandem with their efforts and approach.

Position Options:

- Ministry Representative (Tentmaker) staff: fundraise only for needed ministry expenses.
- Part-time Staff: Fundraise for salary and ministry expenses
- Full-time Staff: Fundraise full salary and ministry expenses.

For more information please contact:

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